

# Dyer County Board of Education

Descriptor Term:

Descriptor Code:

Board Approved:

## Time Schedules and Extra Duty

**GBRB**

**8/20/96**

Rescinds:

Board Approved:

### 1 DAILY SCHEDULES

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3 Teachers shall be on duty at least seven and one-half (7 1/2) clock hours each day, including a duty-free  
4 lunch period and additional time as the administrative organizations requires. Each principal shall post  
5 and publicize the hours during which the school is responsible for students. Assigned teachers (or the  
6 principal) must be present during this time. Additional time is interpreted to include faculty meetings,  
7 in-service programs, committee meetings, general meetings, conferences, school-sponsored activities,  
8 and other extra duties before and after school.<sup>1</sup>

9  
10 All teachers and principals shall be on duty at least fifteen (15) minutes before school begins.

### 11 EXTRA DUTIES

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14 Extra duties shall be fairly distributed among the staff.

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16 At least one (1) principal or teacher must be on the school grounds at least five (5) minutes prior to the  
17 arrival of the first bus and at least one (1) principal or teacher must remain after the close of the school  
18 day until all buses depart and all children have been released.

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Legal References:

- 35  
36 1. TRR/MS 0520-1-3-.03(1).  
37 2. TRR/MS 0520-1-3-.03(4).  
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