

Dyer County Board of Education

Descriptor Term:

Parent Organizations/ Booster Clubs

Descriptor Code:

IFCDA

Board Approved:

9/7/21

Rescinds:

IFCDA

Board Approved:

8/3/99

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2 Booster clubs and parent organizations (hereinafter “school support organization” or “organization”) are
3 encouraged to promote a positive relationship between the school and the community. The primary
4 purpose of these organizations is to assist and support the school in recognizing and promoting students’
5 activities. The principal is responsible for maintaining close communication with such organizations to
6 ensure the organizations’ goals are in compliance with Board policies. All fundraising activities must be
7 approved by the Director of Schools or designee prior to any such activity. After receiving the Director
8 of Schools’ recommendation, the following criteria will be used in determining if an organization will be
9 recognized (sanctioned) by the Board as a viable school support organization.

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11 1. The organization must be managed or operated by adults, rather than students, and will present its
12 by-laws and/or constitution, along with all incorporation documents, to the Director’s office. These will
13 identify the organization as a school support organization separate from school district student
14 district student organizations and will provide details of the structure of the organization including:

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16 a. officers and their duties;
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18 b. election of officers and term limits;
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20 c. purpose and goals;
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22 d. dues structure, if any; and
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24 e. intended use of funds generated by the organization.
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26 2. The organization must include one representative from the school faculty as a member of the
27 governing board. However, the following persons are prohibited from being the Treasurer of an
28 organization and from having signature authority over an organization’s bank funds: Board members, the
29 Director of Schools, the school Principal, any individual responsible for the school’s accounting, and any
30 employee charged with directing or assisting in directing a school club or activity associated with the
31 organization. Further, the majority of the organization’s voting members shall not be school employees
32 or Board members.
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34 3. The organization may not use school materials in advertising its activities. Use of school property by
35 the organization for its activities will meet all regulations established by the Board. No school support
36 organization websites will be hosted by the district.
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38 4. All funds raised by the organization will be used to achieve the stated purposes and goals of the
39 organization. No administrative fees or stipends to officers or others will be permitted. The organization
40 shall adopt and maintain a written policy which includes reasonable procedures for accounting,
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controlling and safeguarding any funds or other property of the organization.

5. The organization must maintain bank, financial, and tax-exempt status separate from the school. The organization will provide to the Director of Schools’ office, annually by July 31 of each year, and upon request, a complete set of financial records or detailed treasurer’s report, including all annual receipts and disbursements for the preceding school year. The organization shall maintain each year’s financial records for no less than 4 years.

6. Any plan, project or movement instituted to expand, modernize, renovate, or render maintenance to school-controlled and/or owned properties, or provide academic achievement awards and other educational recognition to students or student bodies will be presented to the Board in official session for its consideration, comment, evaluation, approval and sponsorship. This must be done before any public announcement is made.

7. In no manner will Board sanctioning of an organization preclude the organization from compliance with state and federal laws as they pertain to equal opportunity and treatment of all students. Gifts or services provided to the school should benefit both boys’ and girls’ activities. Each organization shall operate within the standards and guidelines established by a related state association, if applicable, and shall not promote, encourage or acquiesce in any violation of student or team eligibility requirements, conduct codes or sportsmanship standards.

8. | The Board reserves the right to revoke the sanctioning of any organization if it is found that the organization’s operations and purpose are not consistent with the policies adopted by the Board.

9. | The organization shall supply by July 31 of each year verification of its continued status as a non-profit organization and the current telephone number, address and position of each officer of the organization, on a form provided by the schools. It shall be the responsibility of the Principal of each school to insure that all school support organizations receive, understand and comply with this policy by September 1 of each school year.

Legal References:

- 1. Title IX, Education Amendment of 1972, 20 U.S.C. §1681, et. seq.; 34 CFR 106.41; TCA 49-2-601.