

Dyer County Board of Education

Descriptor Term:

Descriptor Code:

Board Approved:

Student Records Annual Notification of Rights

JRA

1/5/93

Rescinds:

Board Approved:

1 Within the first three weeks of each school year, the school system will notify parent(s) of students and
2 eligible students* of each student's privacy rights. For students enrolling after the above period, this
3 information will be given to the student's parent(s) or the eligible student at the time of enrollment.¹

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5 The notice will include the right of the student's parent(s) or the eligible student to:

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7 1. Inspect and review the student's education records;
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9 2. Seek correction of items in the record which are believed to be inaccurate, misleading or in
10 violation of the student's rights, including the right to a hearing upon request;
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12 3. File a complaint with the appropriate state or federal officials when the school system violates
13 laws and regulations relative to student records;
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15 4. Obtain a copy of this policy and a copy of such educational records;
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17 5. Exercise control over other people's access to the records, except when prior written consent
18 is given, or under circumstances as provided by law or regulations, or where school system
19 has designated certain information as "directory information." Parent(s) of students or
20 eligible students have two weeks after notification to advise the school system in writing
21 of items they designate not to be used as directory information. The records custodian will
22 mark the appropriate student records where directory information is to be limited, and this
23 designation will remain in effect until it is modified by the written direction of the student's
24 parent(s) or eligible student.

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26 *The student becomes an "eligible student" when he/she reaches age 18 or enrolls in a post-secondary
27 school, at which time all of the above rights become the student's rights.²

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38 Legal References

- 39 1. USCA 20-1232g (HEW Regulations-Title 45-99.01 through 45-99.67; TCA 10-7-504; TCA 10-7-506.
 - 40 2. Family Rights and Privacy Act of 1874.
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