

# Dyer County Board of Education

Descriptor Term:

## Student Records Inspection Procedure

Descriptor Code:

**JRB**

Rescinds:

Board Approved:

**1/5/93**

Board Approved:

1 Parent(s) of students and eligible students\* may inspect and review the student's education records upon  
2 written request.<sup>1</sup>

3  
4 Parent(s) or eligible students shall submit to the record custodian a request which identifies as precisely  
5 as possible the record(s) that he/she wishes to inspect, and record custodian will contact the same to dis-  
6 cuss how access will best be arranged. This inspection procedure must be completed within 45 days  
7 from the receipt of the request.

8  
9 The right to inspect and review educational records includes the right to a response from school officials  
10 concerning requests for explanation and interpretation of the data. School officials shall presume that  
11 the parent has the authority to inspect and review records relating to his/her child unless the school  
12 system has been advised that the parent does not have the authority under applicable state law governing  
13 guardianship, separation, and divorce.<sup>2</sup>

14  
15 When a record contains information about students other than the parent's child or the eligible student,  
16 the parent(s) or eligible student may not inspect and review that information.

17  
18 \*The student becomes an "eligible student" when he/she reaches age 18 or enrolls in a post-secondary  
19 school, at which time all of the above rights become the student's rights.

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Legal References

- 33  
34 1. USCA 20-1232g.  
35 2. TRR/MS 0520-1-3-.09(5)(e)(3).  
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